



I do hereby certify this to be a complete, accurate, and true copy of the document which is on file or is of record in the offices of the Texas Board of Nursing.
Katherine A. Thomas
Executive Director of the Board

BEFORE THE TEXAS BOARD OF NURSING

In the Matter of Registered Nurse § AGREED
License Number 661787 §
issued to AMY KATHARINE NOVAK § ORDER

On this day the Texas Board of Nursing, hereinafter referred to as the Board, considered the matter of AMY KATHARINE NOVAK, Registered Nurse License Number 661787, hereinafter referred to as Respondent.

Information received by the Board produced evidence that Respondent may have violated Section 301.452(b)(10)&(13), Texas Occupations Code. Respondent waived representation by counsel, informal proceedings, notice and hearing, and agreed to the entry of this Order offered on October 22, 2010, by Katherine A. Thomas, MN, RN, Executive Director, subject to ratification by the Board.

FINDINGS OF FACT

1. Prior to the institution of Agency proceedings, notice of the matters specified below in these Findings of Fact was served on Respondent and Respondent was given an opportunity to show compliance with all requirements of the law for retention of the license(s).
2. Respondent waived representation by counsel, informal proceedings, notice and hearing, and agreed to the entry of this Order.
3. Respondent is currently licensed to practice professional nursing in the State of Texas.
4. Respondent received a Bachelor's Degree in Nursing from Baylor University School of Nursing, Dallas, Texas on May 1, 1999. Respondent received a Masters Degree in Nursing from The University of Texas at Arlington, Arlington, Texas, on August 16, 2005. Respondent was licensed to practice professional nursing in the State of Texas on July 6, 1999. Respondent was authorized to practice as a Psychiatric Mental Health Nurse Practitioner on September 14, 2005.

5. Respondent's nursing employment history includes:

10/1999 - 5/2000	Staff Nurse	Timberlawn Hospital Dallas, Texas
5/2000 - 8/2001	Public Health Nurse	Homeless Outreach Clinic Environmental and Health Services of the City of Dallas Dallas, Texas
8/2001 - 10/2003	Staff Nurse	Timberlawn Psychiatric Hospital Dallas, Texas
10/2003 - 8/2004	Staff Nurse	Children's Medical Center Dallas, Texas
8/2004 - 11/2004	Staff Nurse	Harris Methodist HEB Hospital Springwood, Texas
12/2004 - 8/2005	not employed in nursing	
9/2005 - 1/2006	Advanced Practice Nurse Staff Nurse	Dallas County MHMR Dallas, Texas
2/2006 - Present	Psychiatric/Mental Health Nurse Practitioner Self-employed	Dr. Fernando Siles Greenville, Texas

6. On or about October 26, 2001, Respondent's license to practice professional nursing in the State of Texas was issued the sanction of Warning with Stipulations through an order of the Board of Nurse Examiners for the State of Texas. A copy of the October 26, 2001, Order of the Board, Findings of Fact and Conclusions of Law is attached and incorporated by reference, as part of this order.

7. At the time of the initial incident, Respondent was self-employed as an Advanced Practice Nurse under the supervision of Dr. Fernando Siles, Greenville, Texas, and had been in this position for two (2) years and nine (9) months.

8. On or about November 3, 2008, while working as a self-employed Psychiatric Mental Health Nurse Practitioner under the supervision of Dr. Fernando Siles, Greenville, Texas, Respondent failed to refer her assigned patients to another healthcare provider when she moved out of the office without providing notice. Respondent's conduct deprived continuity of care to her assigned patients when they arrived for their appointments and there was no one available to assess their condition, or prescribe medication refills which could have resulted in patients experiencing mental instability.
9. In response to the incident in Finding of Fact Number Eight (8), Respondent states there was a lot of hostility in the work place and she informed the office manager that she would not be able to continue to see patients in that environment and that she planned to move out as soon as possible. After speaking with her supervising physician it was agreed that she should move out immediately and because of this her secretary was not able to copy the charts, make referrals, or call in refills.
10. On or about April 2, 2009, while working as a self-employed Psychiatric Mental Health Nurse Practitioner under the supervision of Dr. Fernando Siles, Greenville, Texas, Respondent failed to provide continuity of care when she posted a sign on her office door stating she would be out of the office until further notice and disconnected her office telephone. Respondent's conduct deprived continuity of care to her assigned patients when they arrived for their appointments and there was no one available to assess their condition, or prescribe medication refills which could have resulted in patients experiencing mental instability.
11. In response to the incident in Finding of Fact Number Ten (10) Respondent states she did place a sign on her door stating she was out of the office until further notice due to a medical emergency and there were two(2) phone numbers listed for the patients to call, her cell phone and her husband's cell phone, thereby providing continuity of care. Respondent contends that at the time she believed her office phone was working and that the secretary was checking messages, however, sometime in April the office telephone was disconnected for non-payment.

CONCLUSIONS OF LAW

1. Pursuant to Texas Occupations Code, Sections 301.451-301.555, the Board has jurisdiction over this matter.
2. Notice was served in accordance with law.
3. The evidence received is sufficient to prove violation of Section 301.452(b)(10)&(13), Texas Occupations Code, and 22 TEX. ADMIN. CODE §217.11(1)(B),(1)(P)&(1)(Q) and 22 TEX. ADMIN. CODE §217.12(1)B&(4).

4. The evidence received is sufficient cause pursuant to Section 301.452(b), Texas Occupations Code, to take disciplinary action against Registered Nurse License Number 661787, heretofore issued to AMY KATHARINE NOVAK, including revocation of Respondent's license(s) to practice nursing in the State of Texas.

ORDER

IT IS THEREFORE AGREED and ORDERED, subject to ratification by the Texas Board of Nursing, that RESPONDENT SHALL receive the sanction of a WARNING WITH STIPULATIONS AND FINE, and RESPONDENT SHALL comply in all respects with the Nursing Practice Act, Texas Occupations Code, §§301.001 *et seq.*, the Rules and Regulations Relating to Nurse Education, Licensure and Practice, 22 TEX. ADMIN. CODE §211.1 *et seq.* and this Order.

IT IS FURTHER AGREED and ORDERED that this Order SHALL be applicable to Respondent's nurse licensure compact privileges, if any, to practice nursing in the State of Texas.

IT IS FURTHER AGREED and ORDERED that while Respondent's license(s) is/are encumbered by this Order, Respondent may not work outside the State of Texas pursuant to a nurse licensure compact privilege without the written permission of the Texas Board of Nursing and the Board of Nursing in the party state where Respondent wishes to work.

IT IS FURTHER AGREED that:

(1) RESPONDENT SHALL, within one (1) year of entry of this Order successfully complete a course in Texas nursing jurisprudence and ethics. RESPONDENT SHALL obtain Board approval of the course prior to enrollment only if the course is not being offered by a pre-approved provider. Home study courses and video programs will not be approved. In order for the course to be approved, the target audience shall include nurses. It shall be a minimum of six (6) hours in length. The course's content shall include the Nursing Practice Act, standards of practice,

documentation of care, principles of nursing ethics, confidentiality, professional boundaries, and the Board's Disciplinary Sanction Policies regarding: Sexual Misconduct; Fraud, Theft and Deception; Nurses with Substance Abuse, Misuse, Substance Dependency, or other Substance Use Disorder; and Lying and Falsification. Courses focusing on malpractice issues will not be accepted. RESPONDENT SHALL CAUSE the sponsoring institution to submit a Verification of Course Completion form, provided by the Board, to the Office of the Board to verify RESPONDENT'S successful completion of the course. This course shall be taken in addition to any other courses stipulated in this Order, if any, and in addition to any continuing education requirements the Board has for relicensure. *Board-approved courses may be found at the following Board website address: <http://www.bon.state.tx.us/disciplinaryaction/stipscourses.html>.*

(2) RESPONDENT SHALL, within one (1) year of entry of this Order successfully complete the course "Sharpening Critical Thinking Skills," a 3.6 contact hour online program provided by the National Council of State Boards of Nursing (NCSBN) Learning Extension. In order to receive credit for completion of this program, RESPONDENT SHALL SUBMIT the continuing education certificate of completion for this program to the Board's office, to the attention of Monitoring. This course is to be taken in addition to any continuing education requirements the Board may have for relicensure. *Information regarding this workshop may be found at the following web address: <http://learningext.com/hives/a0f6f3e8a0/summary>.*

(3) RESPONDENT SHALL pay a monetary fine in the amount of one thousand (\$1,000.00) dollars. RESPONDENT SHALL pay this fine within ninety (90) days of entry of this Order. Payment is to be made directly to the Texas Board of Nursing in the form of cashier's check or U.S. money order. Partial payments will not be accepted.

IT IS FURTHER AGREED, SHOULD RESPONDENT PRACTICE AS A NURSE IN THE STATE OF TEXAS, RESPONDENT WILL PROVIDE DIRECT PATIENT CARE AND PRACTICE IN A HOSPITAL, NURSING HOME, OR OTHER CLINICAL SETTING AND RESPONDENT MUST WORK IN SUCH SETTING A MINIMUM OF SIXTY-FOUR (64) HOURS PER MONTH UNDER THE FOLLOWING STIPULATIONS FOR ONE YEAR OF EMPLOYMENT. THE LENGTH OF THE STIPULATION PERIOD WILL BE EXTENDED UNTIL SUCH TWELVE (12) MONTHS HAVE ELAPSED. PERIODS OF UNEMPLOYMENT OR OF EMPLOYMENT THAT DO NOT REQUIRE THE USE OF A REGISTERED NURSE (RN) LICENSE WILL NOT APPLY TO THIS STIPULATION PERIOD:

(4) RESPONDENT SHALL notify each present employer in nursing of this Order of the Board and the stipulations on RESPONDENT'S license. RESPONDENT SHALL present a complete copy of this Order and all Proposals for Decision issued by the Administrative Law Judge, if any, to each present employer within five (5) days of receipt of this Order. RESPONDENT SHALL notify all future employers in nursing of this Order of the Board and the stipulations on RESPONDENT'S license. RESPONDENT SHALL present a complete copy of this Order and all Proposals for Decision issued by the Administrative Law Judge, if any, to each future employer prior to accepting an offer of employment.

(5) RESPONDENT SHALL CAUSE each present employer in nursing to submit the Notification of Employment form, which is provided to the Respondent by the Board, to the Board's office within ten (10) days of receipt of this Order. RESPONDENT SHALL CAUSE each future employer to submit the Notification of Employment form, which is provided to the Respondent by

the Board, to the Board's office within five (5) days of employment as a nurse.

(6) Should RESPONDENT choose to work as a PMHNP, Psychiatric Mental Health Nurse Practitioner, RESPONDENT'S practice of professional nursing will be monitored for one (1) year by a Psychiatrist or Psychiatric Mental Health Nurse Practitioner who has been approved by the Board. RESPONDENT must provide a list of three (3) Psychiatrists and/or three (3) Psychiatric Mental Health Nurse Practitioners from which the Board shall select. For the Psychiatrist and/or Psychiatric Mental Health Nurse Practitioner, the list must include the following for each: name, license number or social security number, educational background and professional employment history. Monitoring shall commence no later than thirty (30) days following the date of RESPONDENT'S receipt of the name of the monitor selected by the Board. The monitor will offer guidance, advice and assistance to the RESPONDENT as necessary to ensure that deficiencies such as those set forth in this Order do not reoccur. RESPONDENT SHALL meet with the monitor at least twice a month, at least one (1) hour duration each. RESPONDENT SHALL ensure that the monitor submits reports, addressing RESPONDENT'S progress in overcoming these deficiencies to the office of the Board at the end of each three (3) months for the one (1) year stipulation period. Meetings may be longer and more frequent if the monitor determines necessary. Multiple employers are prohibited.

IT IS FURTHER AGREED, that upon full compliance with the terms of this Order, all encumbrances will be removed from RESPONDENT'S license(s) to practice nursing in the State of Texas and RESPONDENT shall be eligible for nurse licensure compact privileges, if any.

RESPONDENT'S CERTIFICATION

I understand that I have the right to legal counsel prior to signing this Agreed Order. I waive representation by counsel. I have reviewed this Order. I neither admit nor deny the violations alleged herein. By my signature on this Order, I agree to the Findings of Fact, Conclusions of Law, Order, and any conditions of said Order, to avoid further disciplinary action in this matter. I waive judicial review of this Order. I understand that this Order is subject to ratification by the Board. When this Order is ratified, the terms of this Order become effective, and a copy will be mailed to me. I understand that if I fail to comply with all terms and conditions of this Order, I will be subject to investigation and disciplinary sanction, including revocation of my license(s) to practice nursing in the State of Texas, as a consequence of my noncompliance.

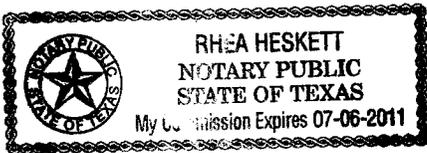
Signed this 16 day of February, 2011.

Amy H. Katharine Novak
AMY KATHARINE NOVAK, Respondent

Sworn to and subscribed before me this 16th day of February, 2011.

SEAL

Rhea Heskett
Notary Public in and for the State of Texas



WHEREFORE, PREMISES CONSIDERED, the Texas Board of Nursing does hereby ratify and adopt the Agreed Order that was signed on the 16th day of February, 2011, by AMY KATHARINE NOVAK, Registered Nurse License Number 661787, and said Order is final.

Effective this 28th day of April, 2011.



Katherine A. Thomas, MN, RN
Executive Director on behalf
of said Board

BEFORE THE BOARD OF NURSE EXAMINERS
FOR THE STATE OF TEXAS

In the Matter of License Number 661787 § AGREED
issued to AMY KATHERINE NOVAK § ORDER

On this day the Board of Nurse Examiners for the State of Texas, hereinafter referred to as the Board, considered the matter of AMY KATHERINE NOVAK, License Number 661787, hereinafter referred to as Respondent.

Information received by the Board produced evidence that Respondent may have violated Section 301.452(b)(10), Texas Occupations Code. Respondent waived representation by counsel, informal conference, notice and hearing, and agreed to the entry of this Order offered on August 20, 2001, by Katherine A. Thomas, MN, RN, Executive Director, subject to ratification by the Board.

FINDINGS OF FACT

1. Prior to the institution of Agency proceedings, notice of the matters specified below in these Findings of Fact was served on Respondent and Respondent was given an opportunity to show compliance with all requirements of the law for retention of the license.
2. Respondent waived representation by counsel, informal conference, notice and hearing, and agreed to the entry of this Order.
3. Respondent is currently licensed to practice professional nursing in the State of Texas.
4. Respondent received a Bachelor's Degree in Nursing from Baylor University School of Nursing, Dallas, Texas, in May of 1999. Respondent was licensed to practice professional nursing in the State of Texas on July 6, 1999.
5. Respondent's professional employment history includes:

August 1999 - Sept. 1999	Charter Hospital Plano, Texas	Staff Nurse
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Respondent's professional employment history continued:

Oct. 1999 - May 2000	Timberlawn Hospital Dallas, Texas	Staff Nurse
May 2000 - Aug. 2001	Homeless Outreach Clinic Environmental and Health Services Of the City of Dallas Dallas, Texas	Public Health Nurse
Aug. 2001 - Present	Timberlawn Psychiatric Hospital Dallas, Texas	Staff Nurse

6. At the time of the incident, Respondent was working as a Staff Nurse in the Homeless Outreach Clinic, Dallas, Texas, and had been in this position for three (3) months.
7. On or about August 11, 2000, August 22, 2000, and September 14, 2000, while employed with Environmental and Health Services of the City of Dallas and on assignment at The Homeless Outreach Clinic, Dallas, Texas, Respondent falsified documentation on laboratory requisitions, using a former employee's name for personal blood tests, which was likely to deceive the facility. These laboratory requisitions were submitted to Parkland Health and Hospital System, Dallas, Texas. Parkland Health and Hospital System, Dallas, Texas, was the facility in which The Homeless Outreach Clinic, Dallas, Texas, contracted with to perform the laboratory blood tests on indigent clients.
8. On or about August 11, 2000, August 22, 2000, and September 14, 2000, while employed with Environmental and Health Services of the City of Dallas and on assignment at The Homeless Outreach Clinic, Dallas, Texas, Respondent misappropriated services by having personal blood tests performed. Theft of services over five hundred dollars (\$500.00) were filed against Respondent by Parkland Health and Hospital System on April 18, 2001. Parkland Health and Hospital System, Dallas, Texas, was the facility in which The Homeless Outreach Clinic, Dallas, Texas, contracted with to perform the laboratory blood tests on indigent clients.

CONCLUSIONS OF LAW

1. Pursuant to Texas Occupations Code, Sections 301.451-301.555, the Board has jurisdiction over this matter.
2. Notice was served in accordance with law.

3. The evidence received is sufficient to prove violations of Section 301.452(b)(10), Texas Occupations Code, and 22 TEX. ADMIN. CODE §217.12(19)&(20).
4. The evidence received is sufficient cause pursuant to Section 301.452(b), Texas Occupations Code, to take disciplinary action against License Number 661787, heretofore issued to AMY KATHERINE NOVAK, including revocation of Respondent's professional license to practice nursing in the State of Texas.

ORDER

IT IS THEREFORE AGREED and ORDERED, subject to ratification by the Board of Nurse Examiners, that RESPONDENT SHALL receive the sanction of a Warning with Stipulations, and RESPONDENT SHALL comply in all respects with the Nursing Practice Act, Revised Civil Statutes of Texas as amended, Texas Occupations Code, §§301.001 *et seq.*, the Rules and Regulations Relating to Professional Nurse Education, Licensure and Practice, 22 TEX. ADMIN. CODE §211.01 *et seq.* and this Order.

IT IS FURTHER AGREED and ORDERED that this Order SHALL be applicable to Respondent's multistate licensure privilege, if any, to practice professional nursing in the State of Texas.

IT IS FURTHER AGREED and ORDERED that while Respondent's license is encumbered by this Order, Respondent may not work outside the State of Texas pursuant to a multistate licensure privilege without the written permission of the State of Texas and the Board of Nursing in the party state where Respondent wishes to work.

IT IS FURTHER AGREED that:

(1) RESPONDENT SHALL deliver the wallet-size license issued to AMY KATHERINE NOVAK, to the office of the Board of Nurse Examiners within ten (10) days of the date of this Order for appropriate notation.

(2) RESPONDENT SHALL, within one (1) year of entry of this Order, successfully complete a course in nursing jurisprudence. RESPONDENT SHALL obtain Board approval of the course prior to enrollment. Home study courses and video programs will not be approved. In order for the course to be approved, the target audience shall include Registered Nurses. It shall be a minimum of six (6) contact hours in length. The course's content shall include the Nursing Practice Act, standards of practice, and documentation of care. Courses focusing on malpractice issues will not be accepted. RESPONDENT SHALL CAUSE the sponsoring institution to submit a Verification of Course Completion form, provided by the Board, to the Office of the Board to verify RESPONDENT's successful completion of the course. This course shall be taken in addition to any other courses stipulated in this Order, if any, and in addition to any continuing education requirements the Board has for relicensure.

(3) RESPONDENT SHALL, within one (1) year of entry of this Order, successfully complete a course in nursing ethics. RESPONDENT SHALL obtain Board approval of the course prior to enrollment. Home study courses and video programs will not be approved. The course shall be a minimum of six (6) contact hours in length. In order for the course to be approved, the target audience shall include Registered Nurses. The course shall include content on the following: principles of nursing ethics; confidentiality; and professional boundaries. RESPONDENT SHALL CAUSE the sponsoring institution to submit a Verification of Course Completion form, provided by the Board, to verify RESPONDENT's successful completion of the course. This course is to be taken in addition to any continuing education requirements the Board may have for relicensure.

(4) RESPONDENT SHALL pay a monetary fine in the amount of One Thousand Six Hundred Dollars (\$1,600.00). RESPONDENT SHALL pay this fine within One Hundred Thirty Five (135) days of entry of this Order. Payment is to be made directly to the Board of Nurse Examiners in the form of cashier's check or U.S. money order. Partial payments will not be accepted.

IT IS FURTHER AGREED, SHOULD RESPONDENT CHOOSE TO PRACTICE AS A REGISTERED NURSE IN THE STATE OF TEXAS, RESPONDENT WILL PROVIDE DIRECT PATIENT CARE AND PRACTICE IN A HOSPITAL, NURSING HOME, OR OTHER CLINICAL SETTING, UNDER THE FOLLOWING STIPULATIONS FOR ONE (1) YEAR OF EMPLOYMENT:

(5) RESPONDENT SHALL notify each present employer in professional nursing of this Order of the Board and the stipulations on RESPONDENT's license. RESPONDENT SHALL present a complete copy of this Order and all Proposals for Decision issued by the Administrative Law Judge, if any, to each present employer within five (5) days of receipt of this Order. RESPONDENT SHALL notify all future employers in professional nursing of this Order of the Board and the stipulations on RESPONDENT's license. RESPONDENT SHALL present a complete copy of this Order and all Proposals for Decision issued by the Administrative Law Judge, if any, to each future employer prior to accepting an offer of employment.

(6) RESPONDENT SHALL CAUSE each present employer in professional nursing to submit the Notification of Employment form, which is provided by the Board, to the Board's office within ten (10) days of receipt of this Order. RESPONDENT SHALL CAUSE each future employer to submit the Notification of Employment form to the Board's office within five (5) days of employment as a professional nurse.

(7) RESPONDENT SHALL be supervised by a registered nurse who is on the premises. The supervising RN is not required to be on the same unit or ward as RESPONDENT, but should be on the facility grounds and readily available to provide assistance and intervention if necessary. The supervising RN shall have a minimum of two (2) years' experience in the same or similar practice setting to which the Respondent is currently working RESPONDENT SHALL work only regularly assigned, identified and predetermined unit(s). RESPONDENT SHALL NOT be employed by a nurse registry, temporary nurse employment agency, hospice, or home health agency. RESPONDENT SHALL NOT be self-employed or contract for services. Multiple employers are prohibited.

(8) RESPONDENT SHALL CAUSE each employer to submit, on forms provided by the Board, periodic reports as to RESPONDENT's capability to practice professional nursing. These reports shall be completed by the Registered Nurse who supervises the RESPONDENT. These reports shall be submitted by the supervising Registered Nurse to the office of the Board at the end of each three (3) months for one (1) year of employment as a professional nurse.

IT IS FURTHER AGREED, that upon full compliance with the terms of this Order, RESPONDENT SHALL be issued an unencumbered license and multistate licensure privileges, if any, to practice professional nursing in the State of Texas.

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RESPONDENT'S CERTIFICATION

I understand that I have the right to legal counsel prior to signing this Agreed Order. I waive representation by counsel. I have reviewed this Order. I neither admit nor deny the violations alleged herein. By my signature on this Order, I agree to the Findings of Fact, Conclusions of Law, Order, and any conditions of said Order, to avoid further disciplinary action in this matter. I waive judicial review of this Order. I understand that this Order is subject to ratification by the Board. When this Order is ratified, the terms of this Order become effective, and a copy will be mailed to me. I understand that if I fail to comply with all terms and conditions of this Order, I will be subject to investigation and disciplinary sanction, including revocation of my license to practice professional nursing in the State of Texas, as a consequence of my noncompliance.

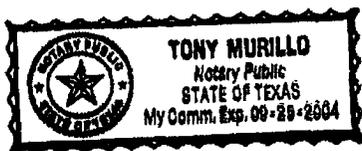
Signed this 26 day of October, 2001.

Amy Katherine Novak
AMY KATHERINE NOVAK, Respondent

Sworn to and subscribed before me this 26 day of October, 2001.

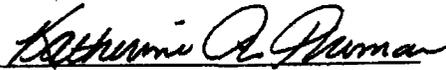
SEAL

Ts [Signature]
Notary Public in and for the State of Texas



WHEREFORE, PREMISES CONSIDERED, the Board of Nurse Examiners for the State of Texas does hereby ratify and adopt the Agreed Order that was signed on the 26th day of October, 2001, by AMY KATHERINE NOVAK, License Number 661787, and said Order is final.

Effective this 13th day of November, 2001.



Katherine A. Thomas, MN, RN
Executive Director on behalf
of said Board